COE Leadership Council Notes
25 March 2015

Present: Craig Kennedy, Kathleen deMarrais, Ron Butchart, Anne Marcotte, Scott Ardoin, Karl Newell, Jack Parish, Stacey Neuharth-Pritchett, Janet Buckworth, Ralph Knapp, Andy Garber, Laura Bierema, Bob Fecho, Brian Glaser, Barbara Crawford, Rob Branch, Denise Spangler

Also present for specific items: Daniel Fowler, Jen Williams

Web redesign
The launch of the new site will happen in the summer, but no date has been set as we want to be sure everything is correct before we launch. The new format prototype will be shared with web liaisons during spring with new content from Content Science embedded for review and modification. Daniel provided a preview of the structure of the new web site. Images can be customized to show your students, faculty, and activities, but they need to be high quality and meet standards for web images. You can view the templates at http://uga.ffxiture.co (NOT com...just co). Note that the templates ARE NOT populated with authentic content or photos. The purpose of the templates is simply to show layout, colors, font, etc. Daniel is starting regular meetings with unit web liaisons this week.

Faculty Senate updates
Voting on promotion and tenure committee changes is occurring this week. Surveys to faculty members regarding the Dean’s and Associate Deans’ office are going out now. Please encourage your faculty to provide feedback.

PTU guideline updates
The Provost’s office has reviewed all promotion tenure unit guidelines and has provided feedback to assist units in updating guidelines to make them more explicit in order to communicate more clearly with both candidates and review committees. Unit-specific feedback has been sent to Department Heads. Revisions are due to the Provost’s Office May 29.

Job posting EEO/AA tagline changes
The federal government now includes gender identity and sexual orientation as classes protected against discrimination, so EO has updated the tagline that must be included with all job postings. Denise will update the search handbook to reflect this change.

EPAAC/GACTE update
The Educator Preparation Academic Advisory Committee (EPAAC)/Georgia Association of Colleges for Teacher Education (GACTE) is an organization of University System of Georgia College of Education deans, associate deans, and relevant staff that meets 3 times a year to discuss policy changes that affect teacher education. After each meeting we will disseminate via COEfyi a one-page summary of discussions and action items to allow everyone to see what issues are on the table and how UGA is participating in these conversations.
40 Under 40 nominees (10 April); COE Alumni awards nominees (31 March)
Please consider nominating deserving alumni. The Office of College Advancement can assist with 40 Under 40 nominations.

AIS and faculty line requests
The request for additional instructional support has been streamlined. Department Heads will receive a spreadsheet asking for a listing of courses to be taught by regular faculty, graduate teaching assistants funded by state allocation, and individuals funded by other sources (e.g., salary release, tuition differential, e-rate). There will then be a tab for listing remaining courses to be covered and the manner in which you want to cover them (e.g., part-time faculty, GTA). Watch for an email from Andy with the spreadsheet; they will be due to Andy on April 30.

Similarly, the request for faculty lines has been streamlined. Department heads will be asked to submit a 1-page narrative for each position requested with a rationale. These will be due to Denise on April 30.

Format of research conference, publicizing research talks
The goal of the research conference is to provide an opportunity to talk with and learn from colleagues about research that is happening in the college and to engage graduate students in research more fully. Combining the faculty and graduate student conferences seems to have been a positive change, but attendance has been sparse, and few people are able to stay for the entire day.

Could we achieve the goals with a half-day event twice a year that focuses on posters and direct exchanges among members of the COE community (eliminate the keynote speaker and lunch)?

Feedback: Could we have thematic poster sessions with 6-8 related posters clustered together with a moderator? Each presenter speaks for 5 minutes, and then there is a cross-poster discussion. This might help build bridges among people and programs and lines of research. Making the poster sessions more interactive is a good idea as many people ended up standing by their posters and not circulating, and there was minimal interaction.

Argument against cutting out lunch as this was an opportunity for graduate students and faculty to talk. Consider doing a monthly poster session on the ground or first floor of Aderhold as this would expose undergraduates and others who might not come to the conference to research. Could rotate this once per year per building. KINS is planning a research day on the Friday before Homecoming with a distinguished alumni speaker, posters, tours, etc. Please send additional feedback to Karl.

How can we do a better job of publicizing the external speakers we bring in beyond our departments? How can we help our own faculty share their work with colleagues? COEfyi and the monitors are options. The new web site will contain a calendar. Please send feedback to Karl.

Status of honors students in COE
We have been working to attract more honors students to the college. Some colleges allow automatic admission to programs for honors students. Laura shared examples from Grady
and Terry. Student Services is happy to assist with making this operational for programs that are interested.
CURO research courses (4960H) allow honors students to fulfill honors graduation requirements (even without a CURO scholarship). If you do not have a course in your unit for this purpose, Academic Programs can assist with developing the content for CAPA. We have a COE course, EDUC 4960H, for this purpose if you do not want to create your own.

Honors student teaching is another need to enable honors students to graduate with distinction. Laura distributed a CAPA example for 5460H.

There is an option for a 5-year program (or less if they bring in AP and dual enrollment credit) for honors students who want to complete a master’s degree and an undergraduate degree at the same time. Please consider programs in your unit that might be a good fit for this option.

If there is interest, we could host an Honors Fair to introduce honors students to the COE.

**Communicating with VERT**
VERT is our digital marketing company. All key words and search terms are operational. If your program needs to communicate directly with VERT about specific needs, please go through Laura first so that we do not overwhelm VERT with a lot of requests at once.

**Staff Recognition**
The university will be holding a staff appreciation week May 11-15. UGA is hosting a staff appreciation event at the intramural fields Friday, May 15 from 10-2. SRG is hosting the COE years of service celebration and spring event Wednesday, May 13 from 11-1 on the Aderhold lawn. Please plan office coverage to allow staff members to participate in these events.

**Important Dates**

1 April    Faculty appointment packages for Maymester & Extended session due to Christy Glazer
8 April    Materials due to Krista Vanderpool for April COE Curriculum Committee meeting
24 April   Faculty appointment packages for 1st Summer & Thru Session due to Christy Glazer
30 April   Requests for new faculty lines due to Denise Spangler
30 April   AIS requests due to Andy Garber
13 May     SRG Spring Event and Years of Service, Aderhold Lawn, 11:00-1:00
15 May     UGA Staff Appreciation, Intramural Fields, 10:00-2:00

**COE Leadership Council Meetings: 2:00–3:00 pm, Wednesdays, G23 Aderhold**

29 April
27 May