Minutes
COE Leadership Council
26 August 2015
G23 Aderhold, 2:00–3:00 pm

Present: Craig Kennedy, Stacey Neuharth-Pritchett, Barbara Crawford, Jack Parish, Andy Garber, Anne Marcotte, Janet Buckworth, Cindy Vail, Kathleen deMarrais, Ralph Knapp, Karl Newell, Rob Branch, Scott Ardoin, Brian Glaser, Cynthia Dillard, Laura Bierema

Present for specific agenda items: Nic Holt, Daniel Fowler, Jen Williams

Web site, intranet
Daniel Fowler noted that the new web site design launched in May, and a new home page design launched last weekend. Please send feedback directly to Daniel, including who is providing the feedback (students, staff, faculty) so that Daniel can fully interpret the feedback and can follow up as necessary.

Daniel’s efforts are now focused on making the intranet user friendly. The intranet is now searchable, but it is not yet password protected. MyID authentication will not be possible until next year. Daniel requested feedback on the use of the intranet. Feedback: It is unclear to what extent faculty are aware of or use the intranet. It seems mostly to be useful to staff and administrators right now. We need clarity around public vs. private aspects of the intranet to know what information to put on the intranet. There also needs to be clarity about what belongs on the S drive, M drive, and intranet to avoid duplication or unnecessary searching for things. Please send additional feedback to Daniel, including ideas you have for ways to use the intranet to orient new faculty and staff to COE.

Innovative Teaching with Technology
Nicholas Holt reported that the Linking Pedagogies with 21st Century Learning academy is full for fall while the Investigating Trends in Education academy has 6 seats remaining. In addition to the academies, Nic wants to provide opportunities for cross-pollination of ideas on the theory that “we are smarter than me.” He welcomes feedback on how to meet needs of faculty.

Faculty Senate updates
The Senate will hold its retreat on Friday. Topics for the fall include the strategic plan, faculty activity report, and recommendations for consistency with assistantships (requirements for workload, length of time one can hold an assistantship). Two meetings are planned for fall semester (late September, late October).
**Strategic priorities for COE for 2015-16**
Dean Kennedy described the strategic priorities for the college for the coming year, and they are consistent with past priorities: 1. Place a clear emphasis on equity and diversity. 2. Increase high impact research (with a focus on extramural funding). 3. Enhance instructional innovations (online education as well as innovation in face-to-face and blended instruction). and 4. Build the national visibility of COE by promoting faculty in national leadership positions (i.e., organizations, journals, grant reviewing for federal agencies).

With respect to diversity, there will be a broad conversation about diversity, equity, and inclusion this fall including faculty, staff, students, alumni and other stakeholders. What are our goals? What should we be doing? How do we create an organizational structure that advances those goals? The Dean met with a wide range of people this summer including scholars of diversity and leaders within the college and around the university to discuss our past and future efforts. In addition, a consultative review of our diversity efforts was done by a graduate class over the summer. The review looked at COE’s efforts and models around the country. The report will be shared online next week via COEfyi. We will move at a pace that lets us get this right.

There is a university focus on providing high demand, online, undergraduate courses offered in summer to meet students' needs. Summer registration will be held in fall. Summer 2015 CHP was up 10%.

We will continue to focus on hiring quality faculty. 80% of tenure-track faculty who were hired in 2013 and 2014 have already submitted extramural funding proposals.

**State of Education conference**
The annual state of education conference will be held September 17 at the Georgia Center. Jack Parish distributed a reduced rate registration form for UGE faculty members. This information is also available online at [http://fyi.coe.uga.edu/wp-content/uploads/gravity_forms/3-5b0a5ff5c991f114c9f9a6972bd8abd9/2015/08/State-of-Education-Reduced-Registration-Form-Event-84924.pdf](http://fyi.coe.uga.edu/wp-content/uploads/gravity_forms/3-5b0a5ff5c991f114c9f9a6972bd8abd9/2015/08/State-of-Education-Reduced-Registration-Form-Event-84924.pdf).

**COE research colloquium series**
Karl Newell’s office is launching a college colloquium series with a goal of generating long-term discussion about research in the college. Please submit names of potential speakers (internal or external) to Karl Newell to inform spring offerings.

**Elements**
Elements will go live on August 31. Faculty members will receive an email indicating that Elements has found publications that may belong to them and they should log in and claim or reject these publications, but there is no rush to do this next week. Many faculty members will likely need to fine-tune the search process that is used to find publications (particularly those with common names, those who have used
different names on publications over their careers, and those who have published while at multiple institutions). Step by step instructions for using Elements will be provided by mid-fall; they are being pilot-tested now. Elements has also imported 90+% of what was in FAR. The focus for this fall will be getting an accurate set of activities for 2015 in Elements for annual evaluations in early 2016. Once that is done we can turn attention to cleaning up old data for those who wish to do so. Each department will identify a staff member to receive training to support faculty members in navigating Elements. Please send names to Denise Spangler by September 8.

**Strategic plan, climate survey**

In September the strategic planning committee will conduct focus groups on the four key areas of the strategic plan (diversity, research, instruction, service/outreach). Details about dates, times, and locations are as follows:

**9 a.m.-noon Friday, Sept. 11, Aderhold Room G23**
- 9 a.m.: Instruction
- 10 a.m.: Open
- 11 a.m.: Research

**9 a.m.-noon Friday, Sept. 25, River’s Crossing (room TBD)**
- 9 a.m.: Service
- 10 a.m.: Open
- 11 a.m.: Diversity and inclusion

There will also be focus groups with key stakeholder groups (faculty senate, departments, LC, Cabinet, Board of Visitors, students, Senate) later in the fall. The key questions for these focus groups are: What is on target, and what do we need to revise in the draft strategic plan? Department heads were asked to encourage participation in the focus groups and to solicit input from their department members who may be unable to attend focus groups.

**Important Dates**

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<tr>
<td>27 August</td>
<td>COE fall faculty meeting, 3-5 pm, GMOA</td>
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<td>2 September</td>
<td>COE new faculty orientation (3-4 Aderhold G23) and reception (4:30-6, GA Center)</td>
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<td>4 September</td>
<td>COE research colloquium, 12-1 pm, Aderhold 116</td>
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<td>17 September</td>
<td>State of Education conference, GA Center</td>
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<td>18 September</td>
<td>COE research colloquium, 12-1 pm, Aderhold 116</td>
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<td>9 October</td>
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<td>2 October</td>
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30 October        COE research colloquium, 12-1 pm, Aderhold 116
13 November       COE research colloquium, 12-1 pm, Aderhold 116
4 December        COE research colloquium, 12-1 pm, Aderhold 116
22-24 January     PhD recruitment weekend

Leadership Council meetings, 2:00-3:00 pm, Aderhold G23
30 September       28 October       18 November       16 December
27 January         17 February       30 March         27 April         25 May