Leadership Council Meeting  
Wednesday, September 30, 2015  
Conference Room G-23

Present: Dean Kennedy, Rob Branch, Janet Buckworth, Barbara Crawford, Cynthia Dillard, Brian Glaser, Anne Marcotte, Stacey Neuharth-Pritchett, Cindy Vail, Scott Ardoin, Elizabeth Gaughf, Jack Parish, Denise Spangler, Jen Williams.

Dean Kennedy opened the meeting at 2:00 PM.

Dean Kennedy announced that two additional members of the Dean’s Office would begin attending Leadership Council meeting. Elizabeth Gaughf, who was just appointed Director of Development and Alumni Relations, and Jen Williams, Senior Communications Director.

Dean Kennedy provided a reminder of the COE Dean’s Council on Diversity Conference that is scheduled for this Friday, October 2, 8:30 AM – 12:00 Noon, at the Georgia Center.

Dean Kennedy reminded the group of the next research colloquium that is scheduled for Friday, October 9, 12:00 – 1:00 PM, in room 116 Aderhold Hall. Ami Klin, Emory University School of Medicine, will be the speaker.

Scott Ardoin provided Faculty Senate updates to include:
- Department heads will be contacted by Senators for interviews related to the Graduate Assistants study
- Information will be sent requesting nominations to serve on Faculty Senate committees.

Jack Parish provided Department Heads with packets of information related to program status and enrollment forecasting. The information and data are intended to assist with forecasting enrollment trends over the next five years. Department Heads are asked to review the data and determine 5-year enrollment projections for each program. Written responses should be sent to Jack and Laura Bierema by November 6, 2015. Jack and Laura will also be scheduling meetings with Department Heads to discuss programs in their departments. These data will be used to develop the required report of strategic planning for graduate programs.

Denise Spangler reminded Department Heads of the information Laura previously sent them regarding the Office of Online Learning Fellows Program. The Online Learning Fellows Program is an eight-week program designed for faculty to work with an instructional designer to both design and develop a minimum of 25% of an online course. The program would be a good opportunity for faculty who teach high-demand undergraduate summer courses to help them design these courses to be taught in an online format.

Andy Garber previously sent information to Department Heads regarding a change in the International Travel Authority online submission effective October 1, 2015. Denise asked Department Heads to remind their faculty of the additional questionnaire that must be completed prior to the approval of International Travel Authorities. Collecting this information will allow the university to respond more effectively in the event of international emergencies, and it will
help build a comprehensive picture of UGA’s international connections and partnerships. Denise also suggested that Department Heads consider maintaining a file of emergency contact information for faculty and staff in their departments.

Denise reminded everyone of the dates of the remaining research colloquia scheduled for fall semester. There was a discussion of whether the research colloquium scheduled for Friday, October 30 (fall break), will occur. The Research Office had confirmed that the colloquium will proceed as scheduled. Please encourage students, collaborators on campus, and colleagues in the community who may be interested in the talk to attend.

Dean Kennedy provided information on the National Council on Teacher Quality’s (NCTQ) report, “Best Value Colleges,” that was released earlier today. As with other reports developed by NCTQ, the University System of Georgia institutions elected to not provide information to this organization. As such, the reports are generated by data and information NCTQ is able to access. If anyone in the College receives inquiries related to NCTQ’s “Best Value Colleges” report, they should refer them to Jen Williams.

The meeting adjourned at 2:30 PM.