College of Education
Faculty Senate
April 2017 Meeting Agenda
Wednesday 19APR17; 12:20-1:20pm, 430 Aderhold

AGENDA & MINUTES:

1. Attendance & 21MAR17 Meeting Minutes Approval: Julie Luft moved to approve the minutes, Merrily Dunn seconded and minutes passed unanimously.

2. Updates:
   A. HB280 - The Campus Carry Law: Evans thanked Janette Hill for handling the organization for the Campus Carry Letter
   
   B. COE Elections: Committee rosters are nearly full but several openings exist. Recruitment for College service remains a challenge.

   C. PFAC – Clinical Faculty Eligibility:
      • Evans reached out to Janet Frick (Chair of the Executive Committee of the University Council) to get her opinion on how best to handle this situation. She said the committees have stopped meeting for the year and will not meet over the summer. She agreed with our plan of action, but it may be better to wait for new committee members in the new year.

   D. Committee Reports (Web and Annual Reporting)
      1. P&T
      2. Awards
         • Reports will be presented at the last faculty meeting of semester and then posted on website

3. Faculty Senate Steering Committee Elections
   “Composition. The Steering Committee shall be comprised of the President, the President Elect or Past President, and three Senators elected by the Faculty Senate from among its membership. Only one Senator from any Department, when possible, shall serve on the Steering Committee. The Senate President shall serve as the Chair of the Steering Committee”.

<table>
<thead>
<tr>
<th>Unit</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>SRG</td>
<td>Ellen Evans</td>
</tr>
<tr>
<td>CHDS</td>
<td>Ashley Faris; Bernadette Heckman</td>
</tr>
<tr>
<td>CIS</td>
<td>Janette Hill; Roger Hill</td>
</tr>
<tr>
<td>CSSE</td>
<td>Kim Viel-Ruma*; Rebecca Lieberman-Betz</td>
</tr>
<tr>
<td>EPSY</td>
<td>Laine Bradshaw; Ashley Harrison</td>
</tr>
<tr>
<td>ETAP</td>
<td>Jim Garrett; Kathy Thompson</td>
</tr>
<tr>
<td>KINS</td>
<td>Thomas Baker; Nathan Jenkins*</td>
</tr>
<tr>
<td>LEAP</td>
<td>Andrew Gitlin; Wendy Ruona</td>
</tr>
<tr>
<td>LLED</td>
<td>Misha Cahnmann-Taylor; Petros Panauou*</td>
</tr>
<tr>
<td>MSE</td>
<td>Julie Luft*; Ryan Smith</td>
</tr>
</tbody>
</table>

Substitutions/Absences: * Luft for David Jackson (MSE); * Jenkins for Mojock (KINS); * Panauou for Heath (LLED); Viel-Ruma for Hamilton-Jones (CSSE); Stacy Newhart-Prichett as guest. Strike through indicates unreplaced absence.
• Faculty Senate is in need of a New Steering Committee for next year
• Janette Hill, Julie Luft, Andrew Gitlin, and Chris Mojack said they would be willing to be on the ballot.
• Evans asked for additional volunteers; none volunteered.
• This issue was raised whether Chris Mojack should be removed from the ballot because he is a faculty member of the Kinesiology department which is the same department as Evans. Thus, the executive committee would include two representatives from same department. Yet, he is the only clinical faculty member on the ballot.
• Motion by Julie Luft: Keep the Ballot as is and vote for three to join the steering committee. Seconded by Misha Cahnmann-Taylor; motion passed.
• Ballots distributed and senators voted with Julie Lift, Janette Hill, and Chris Mojock being elected to the Steering Committee after a run-off election for Chris Mojock and Andrew Gitlin.

A. Reminder of Approved Changes (from March meeting)
   1. Steering Committee and Administrative Committee are combined
   2. Dissolve nomination committee with work going to Senators & DHs
   3. Minutes Process (Steering Committee Approve; post w/i 2 weeks)
B. New Major Changes: Academic Appeals Committee
   1. Appointment (5 voted members; remove OSS appointed)
   2. Include Graduate and Undergraduate in Appeal
      • For undergraduates, the appeal process is linear as it moves to the Educational Affairs Committee (EAC) and graduate students it goes to the Graduate School.
      • There is a need to strengthen the language in the MOP to include appeals by graduate students
         o One Senator wanted to make sure the language in the MOP that governs the student appearance to the committee will align with the procedures outline by the EAC.
         o One Senator brought up the point that the EAC language may not perfectly align with language used by the Graduate School, especially when it gets beyond the college level. This issue should be brought to the attention of the graduate coordinators at their meeting in order to get their input. This means the vote would need to be delayed.
      • MOTION: Brought forth by Julie Luft to: Accept all changes in the MOP except for changes applicable the academic appeals appendix; motion seconded by Misha Cahnmann-Taylor; motion passed

5. Course Evaluation Process & Policy - AD Stacey Neuharth-Pritchett
A. Associate Dean Neuharth-Pritchett provided an overview regarding concerns with the course evaluation process in the College including low completion percentage, variable student access time, type of classes assessed, faculty completion of course evaluations, etc.
B. The stated goal was a need to define a COE policy regarding this process that aligned with University Policy with clear metrics, student access, etc., with a focus on courses within faculty EFT that offered consistency across departments that informs merit raises and performance reviews.
C. AD Neuharth-Pritchett was investigating UGA systems at central campus and exploring how other institutions handle this process.
D. The challenges were summarized by a Senator with the following three identified issues
   - Faculty participation in the process
   - Student response
   - What to do with the data (faculty performance, etc.)

E. The consensus was that faculty would like to have guidance but that the structure be kept to a minimum and it should come from Faculty Senate, of which AD Neuharth-Pritchett indicated Dean Kennedy was in full support.

F. The topic was tabled to be re-visited in the Fall Faculty Senate meetings.

6. Faculty Load (EFT): Service Component – Feedback from Departments
   A. Senators offered feedback from their respective departments regarding the initiation of service into faculty loads with various degrees of interest.
   B. Evans indicated she would collect more information from the Faculty Affairs Office to bring the topic back to Senate in the Fall.

7. Other New Business or Comments/Questions/Concerns?: None
   Meeting was adjourned due to being over time scheduled.