COE Faculty Senate 9/14/2017
15 members plus President present at the meeting

Assigning roles: who is least tolerant of uncomfortable silences?
- Bernadette is Parliamentarian
- Joel Ringdahl is recorder...do the minutes

Discussion of composition of steering committee
  Recommending keeping the committee as three members and current president, as opposed to bringing on a president elect; get back on cycle
  There is not a past president OR president elect
  By-laws need to be re-visited
  Role of the steering committee was discussed but could not be accessed
  Will be clarified at October meeting

Discussion Item 1: Positions on Issues of Public interest
  Borne of concerns related to silence on issues such as Charlottesville
  - Consider appointing a liaison between faculty senate and Dean Singh’s office
    - May be too narrow of a scope
  - Currently, home departments notify us if there are questions or concerns are raised.
  - Can we be more anticipatory?
  - Where does the message go?
  - Can we make an effort to inquire: general disposition of the faculty as a whole to have voice on specific issues; solicit topics; remind our faculty what our duties are...take concerns from faculty to faculty senate
  - Discussed collaborating with the other faculty senate on campus (Franklin College)

Discussion Item 2: Course evaluations
  - Discussed handout related to statistics describing course evaluations (percentage of courses evaluated; etc.)
  - Development of a policy around course evaluations: put them in the hands of the Dean’s office to send out and manage
    - Discussion around whether doing so would have an impact on participation.
  - Which courses should be included/excluded?
  - Discussion about is there a problem and if the proposed solution would fix it?
  - Small number classes: report averages only; comments are not provided to the Professor
  - Go back to departments: what are the policies in place around evaluations? Reminders, follow ups, etc.
  - What happens when instructor teaches in a different college?
  - Discussion regarding the importance of student evaluation?
  - Invite Stacy Newharth-Pritchett to a future meeting
• Noted that program coordinators are receiving requests for objective data unrelated to grades; so evaluations are valuable for those reason.
• Discussion of who is benefitting from the evaluation?

Discussion Item 3: Faculty Senate Procedures, Roles, and Responsibilities
• Described a case example of enrollment minimums
• Reviewed FS responsibilities
• Dean’s primary authority described
• Faculty primary authority
• Shared authority examples, specifically minimum enrollments
  o Decision making document exists
  o A process exists to address disagreements, discussion of adhering to that process was held.
• Powerpoint will be sent to inform members of the shared authority
  o <Link to college by-laws goes here>
• Motioned to adjourn/seconded.

Next meeting 10/17 at 3-4:15