In attendance: Peiper, Campbell, Heckman, Hill, Mativo, Hamilton-Jones, Harrison, Bradshaw, Thompson, Sharm, Mojock, Yil-Piipari, Ruona, Gitlin, Guay, Luft, and White.

Absent: Harmon, Ringdahl

**ITEM 1- Senate Responsibilities**
Faculty senate is responsible for generating names of faculty members to serve on various College of Education committees. It is important that faculty senators help generate names of people who can participate in the governance of the College of Education.

**ITEM 2- Discussion of Budgeted Service Time**
Faculty Senate needs to discuss budgeted service time. The service times we are discussing addresses service to the department, college or the profession. The following points were brought forth from faculty Senators:

Two positions were expressed:
1) **Against:** With service time recognized in our workload, there is now accountability and codification for things that faculty do. There will potentially be standards for what is expected in terms of service. As a result, service could be for the sake of accountability.

   With additional duties, there should be monetary or time allocation for this. This has been an unfunded requirement. If it becomes a requirement, faculty will need to be paid for their work.

   New faculty are confused when they come to the College of Education. They are told that service was expected, but not part of their actual workload. Now it is part of their workload, new faculty are not sure about their service obligations. This may impact their promotion and tenure package.

2) **For:** Recognizing service is important and it should impact your raise and status. Faculty do significant amounts of service that this should be taken into account in their workload.

   Service often falls to a few people, and often the most vulnerable. Most service commitments are completed by a limited number of faculty members. These faculty are trying to advance their positions, but with the service obligations find it difficult to complete needed research.

   There are faculty in the college who refuse to do service, as it is not part of their workload. This will ensure that all faculty participate in service, if they want to advance their positions (financially or through promotion/tenure).
Having service in our contract reflects to the public our mission (e.g., how we contribute to the local, state, and national mission).

With service, there becomes some accountability for what service looks like.

For some new hires, it is hard to explain what we do.

Without service in our workload, faculty continue to be exploited.

*Comments/concerns expressed by faculty senators:*
- There was at some time some an allocation to service in the college. Overtime this has changed and people don’t have service obligations.
- It is not clear how service fits into the yearly evaluation.
- We may need quantitative or qualitative measures.
- If the senate approves this, then the faculty senate may offer recommendations about what service looks like in the department policies.
- What has happened to our ability to negotiate our budgeted time? There is some difference between how departments negotiate service.
- What happens to summer pay?
- There should be some exploration that looks at how high quality service can result in some reduction in teaching and service (accounting for service).

*Question called:* Should the faculty have budgeted service times? 16 in favor/ 0 against

*Motion made:* Faculty senate draft a policy and process that includes budgeted service time as part of budgeted faculty time. Seconded.
  - Discussion – A limited discussion.
  - 15 in favor/0 against

The Steering Committee will meet and begin drafting out some potential guidelines for review.

**ITEM 3- Discussion of Moving Forward with a New Dean**
We should be considering what we want to say to the incoming Dean. Some discussion about priorities of faculty should be suggested to the new Dean. This will be in future Faculty Senate meetings.

**ITEM 4- Upcoming**
A) We need to be thinking about future leaders of the senate
B) Anneliese Singh – Will be coming in to discuss her area
C) Review the composition of the different committees
  - The exact requirements for awards needs to be reviewed (what about part-time faculty, online teachers)
D) Discussion about online teaching as a component of a teaching award. Garrett will follow up on the qualifications of the award. Specifically, can online instruction be part of a teaching
award? Faculty senate was in general agreement that online teaching could be part of a teaching award application.

E) Should we look at the awards?
   - Does there need to be an award for part-time faculty?

To do:
Garrett – Will follow-up about the teaching award guidelines. There was general consensus that online instruction should be part of instruction in this award.
Garrett – Will talk to the Deans about their perceptions of service
Garrett – Convene the Steering Committee to discuss and draft a potential document regarding service