February 19, 2015

The Staff Representative Group met at 10:00am in G23. Amber Atkinson called the meeting to order.

Mattie Denna reported back on the UGA Staff Council - The Staff Council is looking at ways to promote the Staff Council. The Tuition Assistance Program (TAP) is being reexamined and it is possible that the TAP program will be upgraded. Staff Appreciation Week is now official and will take place May 11-14, 2015. Offices are given permission to close in order for all staff to attend the program. The East Camping Parking Deck will be open and parking will be free, also the UGA buses will be running. Georgia United is offering free Income tax preparation assistance, Voluntary Tax Preparation Assistance (VITA), however you must make an appointment.

Old Business

Standing Committee Reports

Melissa Montalva reported on the Annual Staff Retreat – It will be held this year on July 29th at Flinchum’s Phoenix. The committee is still working out details, (speakers, games, learning sessions). The official announcement will go out next week.

Terri Nutter reported on the Communication Website – They are changing the web site. Terri asked if the SRG wanted to have a column about the Recognizing a Staff Member? The Department Heads and faculty would need to be informed about this column and ask them to nominate someone.

Christy Glazer reported on the Staff Development – There has been $6,500.00 dollars awarded, we have $3,500.00 left. The committee will start reviewing in March/April any request for Staff Development Funding, (suggestion would be the Administrative Professional Conference at the Georgia Center).

Welcome Committee - No report

Ad Hoc Committee Reports

Faculty/Staff Spring Break Update – The committee met last week. The Faculty/Staff Spring Break is being moved to coincide with the Staff Appreciation Week in May. Years of Service Awards will also be recognized during this time period. It will be held here at Aderhold on the law. All are invited – Faculty, Staff, Grad Student, Custodians, etc.

New Business

Dr. Spangler joined the meeting to inform us of two items - 1. The Sexual Assault Training, she is going to suggest that the Sexual Assault Training will take place here at Aderhold. 2 - New Reclassification Procedures. Apparently in the past there were discrepancies on campus on reclassification. The way it stands now, it is the position that is being classified not the person. Also in the past, there were rumors that retention offers could not be made to staff. That is neither UGA policy nor COE Policy. However, if a position has completed changed, and the title no longer fits the position, then that position needs to be reevaluated and possibly reclassified.
Work Group Meetings

Spreadsheet Show and Tell – There will be two more Spreadsheet Show and Tell. Andy Garber will be doing one and Jason has agreed to do a Database Show and Tell.

Andy Garber will present Spreadsheet Show and Tell on February 27, 2015 and Jason will present the Database Show and Tell on March 27, 2015.

HR Benefits Outreach – Human Resources will be coming here on March 19, 2015 to do a presentation on retirement benefits. This meeting is for anyone who wishes to attend.

The next SRG meeting will be Thursday, May 19th in G23 at 10:00am.

Amber dismissed the meeting at 10:35.