The College of Education’s Staff Representative Group met on February 16th, 2017. In attendance were Terri Nutter, Tony Hall, Holly Ivy, Carol Baum, Georganne Gonzalez, Sarah Hicks, Dana Barnhart, Jason Tiller, Lori de la Reza, and Shelley Bush.

Jason welcomed the group and began the meeting with committee updates from each chair.

**Old Business**

Jason Tiller provided updates for the Staff Professional Development committee. Requests have been steadily increasing, especially with Administrative Professionals Day approaching. Carolyn Burroughs later added that about $5,800 dollars are remaining in funds, but $2,000 have been set aside for group training opportunities. If a staff member is close to their $500 limit, the committee can still approve requests if their respective department supplements the funding.

Lori de la Reza reminded the group of the upcoming Lunch and Learn, scheduled for Wednesday, February 22nd from 12:00pm-1:00pm, Aderhold 119. Pete Golden, emergency operations coordinator, will lead the session focusing on emergency preparedness.

Terri Nutter of the Communications committee reminded staff to send her information for COEfyi and the digital displays when appropriate.

Dana Barnhart updated the group on the Spring’s Project Safe initiative. The organization has a surplus of emergency bags, but passed along a list of items they need. The items include toilet paper, paper towels, ethnic hair products, large diapers (size 5+), cleaning wipes, wash clothes, sugar, and comfortable clothes (for men and women). Dana plans to have this initiative advertised through COEfyi soon. Any donations can come directly to Dana Barnhart (Ramsey, 313) for delivery to Project Safe’s thrift store.

The Spring Picnic/Years of Service committee had no major updates. Georganne Gonzalez reminded the group that the event will take place at the Ramsey Student Center on May 17th. Shane’s Rib Shack will be catering the event.

Carol Baum updated the group on the recent Staff Retreat survey results. The responses indicated a preference for the event to be in the afternoon during the Summer semester. The afternoon of July 14th is the tentative date. The program will have a community and team building emphasis.

As Vice Chair, Jason Tiller gave updates from the most recent Staff Council meeting. The discussion focused on this year’s Staff Appreciation Day, scheduled for May 11th from 10:00am-2:00pm at the Intramural Fields. Jason also informed the group that UGA plans to alter the academic calendar in order to coordinate with the rest of the University System of Georgia. The new semester calendar would include 15 weeks total, including finals week. Finally, Jason mentioned that this year’s UGA Fact Book will be digitalized. The book will include interactive maps of campus, tables, and other data sets.
New Business

The Staff Representative Group voted on the most recent updates to the official bylaws. A quorum was present and all changes were approved without contest. An updated, finalized copy of the bylaws will be uploaded to the SRG website soon.

The meeting was adjourned at 10:35am. The next meeting will take place Thursday, March 16th, 2017 at 10:00am.