The College of Education’s Staff Representative Group met on January 19th, 2017. In attendance were Carolyn McNearney, Tony Hall, Grace Thornton, Holly Ivy, Carol Baum, Sarah Hicks, Carolyn Burroughs, Dana Barnhart, Jason Tiller, and Ashley Faris.

Jason welcomed the group and began the meeting with committee updates from each chair.

**Old Business**

Carolyn McNearney provided updates for the Professional Development committee. The committee would like to continue increasing the awareness of staff development funds available throughout the college. Opportunities are not required to be directly correlated with current job duties, but the acquired knowledge or skills should benefit the department and/or college in some way. Approval is dependent on supervisor discretion, but most funding opportunities are accepted with the proper justification.

There were no updates from the Lunch and Learn committee.

Ashley Faris provided updates for the Communications committee. The committee recently dispersed an announcement to the college regarding individuals’ professional milestones. If you or someone in your office has recently accomplished a professional milestone (earned a certificate, degree, or promotion), feel free to send the details to Ashley so they can be recognized in the next announcement. Individuals will only be recognized if they have provided consent.

Dana Barnhart provided updates for the Outreach committee. Toys for Tots was successful during the Fall semester. Dana plans to begin promoting the Project Safe initiative in February.

The Spring Picnic/Years of Service Committee indicated their plans for emailing all “Years of Service” recipients regarding gift choice in March. They would also like the supervisors or department heads of recipients to attend the ceremony in order to present each respective gift. This, along with the inclusion of recipients’ family members, will help the event feel even more personal and meaningful.

The Staff Retreat Committee created a survey to gauge interest amongst the colleges’ staff. The survey has been included in COEfyi. All staff are encouraged to give their feedback so the committee can align the event with overall interest and preference.

**New Business**

Jason Tiller provided updates from the most recent Staff Council Meeting held on January 11th, 2017. One of the main focal points of discussion was the Women’s Leadership Initiative, formed by Allie Cox in Training and Development. Women staff in a director role (or a position with significant supervisory or managerial responsibilities) are encouraged to apply. Nominations will be accepted until February 1st. More information can be found here: [http://www.hr.uga.edu/wsli](http://www.hr.uga.edu/wsli).
Jason also discussed the Office of Emergency Preparedness’ upcoming new procedures designed to keep more people up-to-date on campus. Their office is in the process of updating the UGA Alert system, as well as creating a mobile app to promote efficiency. All AED stations on campus will soon be stocked with materials to support the national “Stop the Bleed” campaign, designed to allow bystanders of an emergency to give proper attention to sufferers of a dangerous bodily injury.

Asheley Faris gave updates from the recent Faculty Senate meeting. The group is in the process of choosing their next President-Elect. The next meeting will allow candidates to address the group and discuss their goals as Faculty Senate President.

Asheley also informed the group that an ad-hoc committee will be formed to update the last remaining articles of the Staff Representative Group’s bylaws. If you are interested in joining the committee, please email Asheley directly.

The meeting was adjourned at 10:33am. The next meeting will be held on February 16th, 2017.