

COVER SHEET #2  
SUBRECIPIENT PROPOSAL COVER SHEET

Sub-Award Proposal Submitted to: Improving Teacher Quality  
State Grants—Title II, Part A

**Sub-Award Organization:**

**Address:**

**Phone:**

**Sub-Award Project Director:**

Teacher Quality Director: Dr. Kathy Thompson  
Title: Improving Teacher Quality State Grants—Title II, Part A

**Requested Amount:**

It is agreed that the submission of this bid proposal binds the sub-awardee if awardee is funded the full amount of its proposal and if the awarded project period is the same as the proposed period of performance.

It is further agreed if prime award to awardee is less than originally proposed by awardee or date of performance of same is changed, then sub-awardee will, if requested submit in writing an amended proposal to perform the services for an agreed amount.

By signing this cover sheet the Project Director (PD) is agreeing to be fiscally responsible for any and all funds which could possibly be awarded to him/her. The PD understands and accepts all potential reporting requirements associated with Teacher Quality grants and will complete them fully, accurately and promptly. Additionally, both the PD and the Department Head understand that any unallowable costs or overages charged to the Teacher Quality grant will not be covered by Teacher Quality. This paragraph is in no way a guarantee or notice of funding and shall only serve to provide assurances that certain standards shall be upheld and responsibilities undertaken upon award notification.

Department Head Name \_\_\_\_\_

Department Head Signature: \_\_\_\_\_ Date \_\_\_\_\_

Project Director Name \_\_\_\_\_

PD Signature: \_\_\_\_\_ Date \_\_\_\_\_

Authorized Organizational Representative Name and Title:

\_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_