Leadership Council Meeting  
Wednesday, October 29, 2014  
Conference Room G-23

Present: Dean Kennedy, Rob Branch, Janet Buckworth, Ron Butchart, Barbara Crawford, Bob Fecho, Brian Glaser, Anne Marcotte, Stacey Neuharth-Pritchett, Scott Ardoin, Laura Bierema, Andy Garber, Karl Newell, Jack Parish, Denise Spangler.

Dean Kennedy opened the meeting at 2:00 PM.

Scott Ardoin provided Faculty Senate updates to include:
- Changes to the administrative feedback forms (Department Heads and Dean’s Cabinet)
- Information on Graduate Assistantships (number and how they are allocated in departments)
- Changes to COE awards

Karl Newell began a conversation around the best practices for shaping and enhancing research within departments. Karl discussed ways in which Department Heads contribute to shaping the research culture within individual departments to include providing leadership on: direction of department scholarship and research; hiring of faculty; promotion and tenure decisions; workload (teaching/research) assignments; space assignments and research support/resources; assessment and reward structures for faculty; and mentoring faculty. What are the departmental strengths and weaknesses in these areas and for each department what are the primary best practices that could be implemented to enhance the respective research agenda?

Suggestions: providing opportunities for conversations about research; book studies around research and scholarship; departmental recognitions of those who have received grant funding; meetings with early career faculty around research and scholarship; opportunities for interdisciplinary research; cross-disciplinary opportunities for early career faculty; providing financial resources that can be utilized to assist faculty in obtaining grants; remind faculty of the financial incentives associated with grant funding. This was a beginning discussion to be continued.

Laura Bierema reminded the Department Heads of the dates and times when digital marketing providers will be making presentations. The presentations are scheduled for November 4 and 5. Department Heads are invited to attend these presentations.

Laura Bierema reminded the Department Heads of an edTPA webinar scheduled for Thursday, October 30, with the Dean of the College of Education at East Carolina University. The webinar is a follow-up to Linda Patriarca’s presentation at the State of Education Conference.

Jack Parish provided information on the second annual Ph.D. recruitment weekend that is scheduled for January 23-25, 2015. Jack asked Department Heads to provide the names of the three invited students to the Office of Outreach and Engagement by December 5, 2014.
Jack Parish asked Department Heads their thoughts about converting the faculty lounge/work area located on the 5th floor of Aderhold Hall into faculty office space for the Communication Sciences and Special Education Department. There was general agreement that this space is currently under-utilized and that it will be utilized far more as faculty office space.

Denise Spangler indicated that she will follow up sometime next week with Department Heads about the summer school data/information they previously submitted.

The meeting adjourned at 2:55 PM.