**Graduate Certificate in Multicultural and Diversity Studies in Educational Contexts**

**Portfolio**

Students, both degree and non-degree, who wish to apply for the Graduate Certificate in Multicultural and Diversity Studies in Educational Contexts must prepare a portfolio that summarizes their accomplishments of the learning objectives and outcomes of the certificate. The portfolio should be submitted following the completion of the course requirements (15 hours).

The portfolio should include the following elements:

a) Cover page and application for the certificate in multicultural and diversity studies in educational contexts
b) Personal statement of goals related to diversity (2 pages)
c) Key Learning Achievements (2 pages)
d) Program of study for the certificate
e) Advisor or faculty recommendation (1 page)
GRADUATE CERTIFICATE IN MULTICULTURAL AND DIVERSITY STUDIES IN EDUCATIONAL CONTEXTS

APPLICATION FOR ADMISSION

NAME:

ADDRESS:

PHONE #: EMAIL:

CURRENT GPA: DEGREE PROGRAM:

EXPECTED DATE OF GRADUATION:

FACULTY ADVISOR: EMAIL:

Please include the following attachments to this application:

a) Cover page and application for the certificate in multicultural and diversity studies in educational contexts
b) Personal statement of goals related to diversity (2 pages)
c) Key Learning Achievements (2 pages)
d) Program of study for the certificate
e) Advisor or faculty recommendation (1 page)

DATE:

SIGNATURE:
The following pages describe the sections of the application to be submitted.

1. **Statement of Professional Goals**

Prepare a short (2 page) statement summarizing your professional experiences in diversity and your career plans for working in diverse educational or social settings. The statement should address the following:

   a) Background and experience in diversity work  
   b) Professional goals related to diversity  
   c) Skills and competencies acquired to work effectively in diverse settings.

2. **Key Learning Achievements:**

The Statement of key learning achievements (2 pages) should address the specific learning goals accomplished while taking courses for the certificate. Please include a short statement for three or more of the courses taken. The format should be similar to the following:

   a. **Course name and number**  
      Description of activity or assignment representing a key learning. Identify the key learning and its usefulness for professional development.

   b. **Course name and number**

      Etc. etc.

   c. **Course name and number**

      Etc. etc.

3. **Program of Study for the Certificate**

   Core: (6 hours)

   1. Course name, number, semester taken and grade  
   2. Course name, number, semester taken and grade

   Electives: (9 hours)

   1. Course name, number, semester taken and grade  
   2. Course name, number, semester taken and grade  
   3. Course name, number, semester taken and grade

   Total: 15 semester hours

4. **Advisor Letter of Recommendation**